

REGULAR SESSION BULLITT COUNTY FISCAL COURT
HELD ON TUESDAY JUNE 19, 2018 AT 9:30 A.M.

PRESENT:

HON. MELANIE J ROBERTS, BULLITT COUNTY JUDGE/EXECUTIVE, PRESIDING
AND MAGISTRATES: Dennis Mitchell, Gary Lawson, Joe Laswell
BULLITT COUNTY ATTORNEY: John W. Wooldridge DEPUTY JUDGE: Lisa Craddock
BULLITT COUNTY SHERIFF: Donnie Tinnell DEPUTY CLERK: Samantha Shaner

Judge Roberts called the meeting to order at 9:30 a.m. and welcomed everyone. Magistrates Mitchell, Lawson, and Laswell were present. Magistrate Rayhill was unable to attend. Chief Financial Officer Keith Griffiee gave the invocation and led the pledge to the flag.

TREASURER'S TRANSFER REPORT

Transfers: Expenditures by Date from the Treasurer's Office dated through April 30, 2018 has been submitted for Fiscal Court's review and approval. Copies are on file in the County Clerk's Office.

On motion by Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, accepting the Transfers: Expenditures by Date Report as presented.

Vote: Unanimous for—motion carried.

FISCAL COURT/TREASURER BILLS APPROVED

Open Invoice Reports from the Judge/Executive's Office dated through June 15, 2018 had been submitted for Fiscal Court's review and approval and copies are on file in the County Clerk's Office. Disbursements from each fund totaled: #01- \$363,974.67; #02- \$123,094.85; #03- \$38,774.71; #04- \$212,820.66; #09- \$50,638.89; #77- \$75,654.30. Grand total disbursements from all funds: \$864,958.08.

Open Invoice Reports from the Treasurer's Office dated through June 8, 2018 had been submitted for Fiscal Court's review and approval and copies are on file in the County Clerk's Office. Disbursements from each fund totaled: #00- \$4,532.56; #01- \$100,104.06; #02- \$43,411.57; #03- \$122,723.3; #09- \$123,623.43. Grand total disbursements from all funds: \$394,394.92.

On motion of Esq. Lawson, seconded by Esq. Mitchell, with Fiscal Court having concurred, the claims referenced above totaling \$1,259,353.00 were approved as presented and were ordered to be paid.

Vote: Unanimous for—motion carried.

TREASURER'S REPORTS

The Treasurer's Financial Reports for the month of May 2018 and/or the fiscal year to date through May 31, 2018 as reported to the Department of Local Government had been submitted for Fiscal Court's review and copies are on file in the County Clerk's Office. The Reports included: Financial Cover Sheet (as recorded below); Bank Reconciliation State for each fund; Appropriation Condition Report; Transfers/Expenditures by Date; Long Term Liabilities; Warrant Distribution List; Monthly Revenue Journal; and, Fund Receipts Report.

On motion of Esq. Mitchell, seconded by Esq. Laswell, and with Fiscal Court having concurred, the Financial Report for May 2018 were approved and accepted as presented and recorded below.

Vote: Unanimous for—motion carried.

Financial Cover Sheet - Fiscal Year to Date: 5/31/2018

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Bullitt County Treasurer

	GENERAL	ROAD	JAIL	L.G.E.A	FEDERAL GRANTS	EMS	911	TOTALS
RECEIPTS	\$11,951,982.96	\$1,772,751.93	\$3,821,145.34	\$1,109,081.54	\$176,101.57	\$3,596,878.57	\$8,763,922.26	\$29,191,864.17
DISBURSMENTS	\$8,389,059.46	\$2,258,492.02	\$4,311,825.40	\$111,100.93	\$7,906.74	\$3,846,501.33	\$3,228,335.10	\$22,149,810.98
CASH BALANCE	\$3,562,923.50	(\$485,740.09)	(\$490,680.06)	\$997,980.61	\$168,594.83	(\$249,622.76)	\$3,538,587.16	\$7,042,043.19
TOTAL ENCUMBERANCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UNENCUMBERED CASH BALANCE	\$3,562,923.50	(\$485,740.09)	(\$490,680.06)	\$997,980.61	\$168,594.83	(\$249,622.76)	\$3,538,587.16	\$7,042,043.19
BANK BALANCE	\$3,608,408.37	(\$198,548.84)	(\$450,905.18)	\$997,980.61	\$168,594.83	(\$214,161.48)	\$3,945,861.80	\$7,457,229.11
DEPOSITS IN TRANSIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LESS OUTSTANDING CHECKS	\$45,484.87	\$287,191.25	\$39,773.88	\$0.00	\$0.00	\$35,461.28	\$7,274.84	\$415,185.92
INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENDING CASH BALANCE	\$3,562,923.50	(\$485,740.09)	(\$490,680.06)	\$997,980.61	\$168,594.83	(\$249,622.70)	\$3,538,587.16	\$7,042,043.19

TO THE BEST OF MY KNOWLEDGE THE INFORMATION CONTAINED HEREIN IS ACCURATE AND COMPLETE.

(SIGNED) _____ DATE _____
 COUNTY JUDGE/EXECUTIVE
 (SIGNED) *Howard Sharp* _____ DATE *6/13/18*
 COUNTY TREASURER

MINUTES APPROVED

On motion of Esq. Lawson, seconded by Esq. Laswell, and Fiscal Court having agreed to dispense with the formal reading, the minutes of the special session of Bullitt County Fiscal Court held on Monday, June 4, 2018 and the minutes of the regular session of Bullitt County Fiscal Court held on Tuesday, June 5, 2018 were approved as presented and the Judge was authorized to sign the same.

Vote: Unanimous for—motion carried.

**INSURANCE BENEFITS
 COUNTY EMPLOYEES**

On motion of Judge Roberts, seconded by Esq. Lawson, with Fiscal Court having concurred, to allow Barbara Wright, with Shelter Insurance, to provide employees with information regarding benefit options.

Vote: Unanimous for—motion carried.

**ORDINANCE 18-09: SECOND READING
 BULLITT COUNTY FISCAL COURT BUDGET 2018-2019**

Chief Financial Officer Keith Griffie gives second reading of Ordinance 18-09, regarding the Bullitt County Fiscal Court Budget 2018-2019.

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, adopting Ordinance 18-09, an ordinance relating to the Budget of Bullitt County for Fiscal Year 2018-2019, with a grand total of all funds \$27,102,098.00, as presented and the Judge is authorized to sign the same. A complete copy of the Budget is on file at the County Clerk's Office.

Vote: Unanimous for—motion carried.

COMMONWEALTH OF KENTUCKY
COUNTY OF BULLITT
ORDINANCE NO. 18-02

**AN ORDINANCE RELATING TO THE BUDGET OF
BULLITT COUNTY FOR FISCAL YEAR 2018/2019**

BE IT ORDAINED by the Fiscal Court of County of Bullitt, Commonwealth of Kentucky:

SUMMARY

WHEREAS, the proposed budget was tentatively approved by the Fiscal Court of Bullitt County on the 15th day of May, 2018, and approved as to form and classification by the State Local Finance Officer on the 6th day of June, 2018.

SECTION ONE

The following budget is adopted for the Fiscal Year 2018/2019 and the amounts stated are appropriated for the purposes indicated in the summary analysis set forth hereafter.

(01)	General Fund		
	General Government	\$	5,258,681
	Protection to Persons and Property	\$	450,906
	General Health & Sanitation	\$	567,907
	Social Services	\$	161,200
	Recreation & Culture	\$	384,573
	Debt Service	\$	788,910
	Capital Projects	\$	1,500
	General Services	\$	603,500
	Contingent Appropriations	\$	300,000
	Fringe Benefits (employer's share)	\$	1,486,800
	Total General Fund	\$	10,003,977
(02)	Road Fund		
	Roads	\$	2,233,526
	Fringe Benefits (employer's share)	\$	546,800
	Total Road Fund	\$	2,780,326
(03)	Jail Fund		
	Protection to Persons and Property	\$	3,495,434
	Fringe Benefits (employer's share)	\$	1,120,330
	Total Jail Fund	\$	4,615,764
(04)	LGEA Fund		
	Protection to Persons and Property	\$	7,900
	Roads	\$	440,000
	Total LGEA Fund	\$	447,900
(07)	Federal Grants Fund		
	Protection to Persons and Property	\$	70,000
	Total Federal Grants Fund	\$	70,000
(09)	EMS Fund		
	Protection to Persons and Property	\$	3,156,755
	Administration	\$	1,167,313
	Total EMS Fund	\$	4,324,068
(12)	Forest Fire Fund		
	Protection to Persons and Property	\$	2,000
	Total Forest Fire Fund	\$	2,000
(77)	Dispatch Fund		
	Protection to Persons and Property	\$	4,082,239
	Debt Service	\$	522,256
	Administration	\$	253,568
	Total Dispatch Fund	\$	4,858,063
	GRAND TOTAL ALL FUNDS	\$	27,102,098

SECTION TWO

This Ordinance shall be published in The Pioneer News newspaper by title and summary within thirty (30) days following adoption.

SECTION THREE

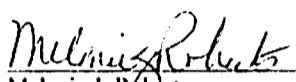
This Ordinance becomes effective upon passage and publication.

NOTICE OF AVAILABILITY

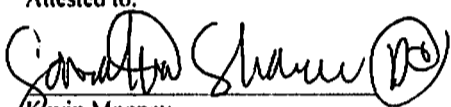
All interested persons and organizations in Bullitt County are hereby notified that a copy of the Bullitt County Fiscal Court's budget in full is available for public inspection at the Office of the County Judge Executive during normal business hours.

Given First Reading at a special meeting of Bullitt County Fiscal Court on the 15th day of May, 2018.

Given Second Reading and adopted at a regular meeting of Bullitt County Fiscal Court on the 19th day of June, 2018.



Melanie J. Roberts
Bullitt County Judge Executive

Attested to:


Kevin Mooney
Bullitt County Clerk

**ENERGY SAVINGS PROJECT
PERFECTION GROUP**

Chief Financial Officer Keith Griffie spoke to Fiscal Court about the plan that the Perfection Group has created that will enable the county buildings to be updated and cost efficient in the future. He stated that there is no money up front for this project and they have included the renovation of the Animal Shelter into this plan as well.

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, to accept the Perfection Group's Energy Savings Project, as the terms being accepted by the county.
Vote: Unanimous for—motion carried.

**DETENTION CENTER
SOUTHERN HEALTH PARTNERS SERVICE AGREEMENT**

On motion of Esq. Mitchell, seconded by Esq. Laswell, with Fiscal Court having concurred, to renew the Southern Health Partners Service Agreement for inmate services at the Bullitt County Detention Center.

Vote: Unanimous for—motion carried.

**DETENTION CENTER
MEMORANDUM OF AGREEMENT
S.A.P. AND M.A.T.**

On motion of Esq. Lawson, seconded by Esq. Mitchell, with Fiscal Court having concurred, to accept the Memorandum of Agreement for Substance Abuse Program (SAB) and the Medically Assisted



Treatment (MAT) for the Bullitt County Detention Center in the amount of \$262,800.00.
Vote: Unanimous for—motion carried.

**ZONING ORDINANCE: SECOND READING
ORDINANCE #18-10**

Assistant County Attorney Mr. Robert Flaherty gave the second reading of the following zoning ordinance that was given first reading on June 5, 2018.

- Ordinance #18-10; Docket #2018Z-12; Avery W. Blevens Jr. —an ordinance changing the zoning from Agriculture to R-1 Residential. The property in question is 1.746 acres, more or less, located at 936 Cow Branch Road, in an unincorporated area of the county.

On motion of Esq. Mitchell, seconded by Esq. Laswell, with Fiscal Court having concurred, and with the recommendation of the Planning Commission, Ordinance #18-10, Docket #2018Z-12 was adopted as presented and recorded below and the Judge was authorized to sign the same.

Vote: Unanimous for—motion carried.

**COMMONWEALTH OF KENTUCKY
COUNTY OF BULLITT
ZONING ORDINANCE NO. 18-10**

AN ORDINANCE RELATING TO THE CHANGING OF ZONING OF CERTAIN PROPERTY FROM AGRICULTURAL TO R-1 RESIDENTIAL. THE PROPERTY IN QUESTION IS 1.746 ACRES, MORE OR LESS, LOCATED AT 936 COW BRANCH ROAD, IN AN UNINCORPORATED AREA OF THE COUNTY.

WHEREAS, the Fiscal Court of Bullitt County has considered the evidence of the public hearing held by the Planning Commission and the recommendations of the Commission; and

WHEREAS, the Fiscal Court concurs in and adopts the reasons of the Planning Commission for said zoning change and approves and accepts the recommendations of the Planning Commission in this matter as set out in said minutes; and

NOW, THEREFORE, BE IT ORDAINED BY THE FISCAL COURT OF COUNTY OF BULLITT, COMMONWEALTH OF KENTUCKY:

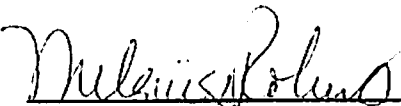
SECTION ONE: That the above property located in the unincorporated area of Bullitt County and more particularly described in the minutes and records of the Planning Commission in Docket Number 2018Z-12 is hereby changed from Agricultural to R-1 Residential.

SECTION TWO: This Ordinance shall take effect upon passage and publication.

SECTION THREE: Should any section, provision or part of this Ordinance be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, then the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Given first reading and public hearing at a Regular Meeting of the Bullitt County Fiscal Court on the 5th day of June, 2018.

Given second reading and voted upon at a Regular Meeting of the Bullitt County Fiscal Court on the 19th day of June, 2018.




County Judge Executive
Date of Adoption: 6/19/18

Attest:

Approved as to Form and Legality:


Samantha Shaw
Fiscal Court Clerk


John W. Wooldridge
Bullitt County Attorney

**ZONING ORDINANCE: SECOND READING
ORDINANCE #18-11**

Assistant County Attorney Mr. Robert Flaherty gave the second reading of the following zoning ordinance that was given first reading on June 5, 2018.

- Ordinance #18-11; Docket #2018Z-13; John Reid Jr. —an ordinance changing the zoning from B-2 Central Business to R-4 Residential. The property in question is 1.45 acres, more or less, located at Yorkshire Estates Lot A (Highway 44 West and Yorkshire Boulevard), in an unincorporated area of the county.

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, and with the recommendation of the Planning Commission, Ordinance #18-11, Docket #2018Z-13 was adopted as presented and recorded below and the Judge was authorized to sign the same.

Vote: Unanimous for—motion carried.

COMMONWEALTH OF KENTUCKY
COUNTY OF BULLITT
ZONING ORDINANCE NO. 18-11

AN ORDINANCE RELATING TO THE CHANGING OF ZONING OF CERTAIN PROPERTY FROM B-2 CENTRAL BUSINESS TO R-4 RESIDENTIAL. THE PROPERTY IN QUESTION IS 1.45 ACRES, MORE OR LESS, LOCATED AT YORKSHIRE ESTATES LOT A (HIGHWAY 44 W & YORKSHIRE BLVD), IN AN UNINCORPORATED AREA OF THE COUNTY.

WHEREAS, the Fiscal Court of Bullitt County has considered the evidence of the public hearing held by the Planning Commission and the recommendations of the Commission; and

WHEREAS, the Fiscal Court concurs in and adopts the reasons of the Planning Commission for said zoning change and approves and accepts the recommendations of the Planning Commission in this matter as set out in said minutes; and

NOW, THEREFORE, BE IT ORDAINED BY THE FISCAL COURT OF COUNTY OF BULLITT, COMMONWEALTH OF KENTUCKY:

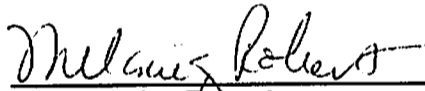
SECTION ONE: That the above property located in the unincorporated area of Bullitt County and more particularly described in the minutes and records of the Planning Commission in Docket Number 2018Z-13 is hereby changed from B-2 Central Business to R-4 Residential.

SECTION TWO: This Ordinance shall take effect upon passage and publication.

SECTION THREE: Should any section, provision or part of this Ordinance be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, then the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Given first reading and public hearing at a Regular Meeting of the Bullitt County Fiscal Court on the 5th day of June, 2018.

Given second reading and voted upon at a Regular Meeting of the Bullitt County Fiscal Court on the 19th day of June, 2018.



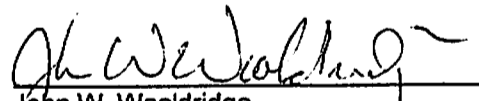
County Judge Executive
Date of Adoption: 6/19/18

Attest:

Approved as to Form and Legality:



Fiscal Court Clerk



John W. Wooldridge
Bullitt County Attorney

CODE ENFORCEMENT
SURPLUS

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, to surplus a nonfunctioning IPAD from the Code Enforcement Department.

Vote: Unanimous for—motion carried.

**ANIMAL SHELTER
OPERATION TARGET KENTUCKY
2018-2019 AGREEMENT**

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, to accept the Operation Target 2018-2019 Agreement between the Bullitt County Animal Shelter and the Alley Cat Advocates.

Vote: Unanimous for—motion carried.

**ANIMAL SHELTER
BEST FRIENDS NETWORK PARTNERSHIP AGREEMENT**

On motion of Esq. Lawson, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the Best Friends Network Partnership Agreement.

Vote: Unanimous for—motion carried.

**DIVISION OF WASTE MANAGEMENT
MEMORANDUM OF AGREEMENT**

On motion of Esq. Mitchell, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the Memorandum of Agreement with the Division of Waste Management in the amount of \$25,400.00, and allowing the Judge to sign the same.

Vote: Unanimous for—motion carried.

**EMERGENCY MANAGEMENT SERVICES
U OF L DEPARTMENT OF EMERGENCY MEDICINE
PROFESSIONAL SERVICE AGREEMENT**

On motion of Esq. Mitchell, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the Professional Service Agreement with the University of Louisville Department of Emergency Medicine.

Vote: Unanimous for—motion carried.

**EMERGENCY MANAGEMENT SERVICES
WELLCARE OF KENTUCKY, INC**

On motion of Esq. Lawson, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the Participating Provider Agreement with WellCare of Kentucky, Inc.

Vote: Unanimous for—motion carried.

**EMERGENCY MANAGEMENT SERVICES
MEDICARE ADVANTAGE AGREEMENT**

On motion of Esq. Mitchell, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the Medicare Advantage Agreement.

Vote: Unanimous for—motion carried.

**EMERGENCY MANAGEMENT SERVICES
PASSPORT COPAY AMENDMENT**

On motion of Esq. Lawson, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the Passport Co-pay Amendment.

Vote: Unanimous for—motion carried.

BULLITT COUNTY SHERIFF'S MERIT BOARD

APPOINT

On motion of Judge Roberts, seconded by Esq. Mitchell, with Fiscal Court having concurred, to appoint Russell Price to the Bullitt County Sheriff's Merit Board to replace Glen Fleming, term to expire June 30, 2020.

Vote: Unanimous for—motion carried.

**BULLITT COUNTY BOARD OF HEALTH
APPOINT**

On motion of Judge Roberts, seconded by Esq. Mitchell, with Fiscal Court having concurred, on recommendation of Dr. Beekley, Chairman of the Board to Health, to appoint Dr. Casey Lewis to the Bullitt County Board of Health to replace Glen Fleming, term to expire December 31, 2018.

Vote: Unanimous for—motion carried.

**ALLTECH BUSINESS SUPPORT
MAINTENANCE AGREEMENT**

On motion of Esq. Mitchell, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the AllTech Business Support Maintenance Agreement.

Vote: Unanimous for—motion carried.

**KACO WORKERS COMP
MEMBERSHIP AGREEMENT AND POLICY RENEWAL 2018-2019**

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, to accept the KACo Workers Comp Membership Agreement and Policy Renewal 2018-2019, with payment option two (2), pay half before August 1, 2018, and the remainder in three monthly installments.

Vote: Unanimous for—motion carried.

**KACO ALL LINE FUND
POLICY RENEWAL 2018-2019**

On motion of Esq. Mitchell, seconded by Esq. Laswell, with Fiscal Court having concurred, to accept the KACo All Line Fund Policy Renewal 2018-2019, with payment option two (2), pay half before August 1, 2018, and the remainder in three monthly installments.

**NICHOLS FIRE PROTECTION DISTRICT BOARD
REAPPOINTMENT**

On motion of Judge Roberts, seconded by Esq. Mitchell, with Fiscal Court having concurred, to reappoint Diann Elliott to the Nichols Fire Protection District Board, term to expire June 30, 2021.

**BULLITT COUNTY SHERIFF'S OFFICE
NEW VEHICLES**

Sheriff Donnie Tinnell spoke to Fiscal Court about their need for two additional units. They currently have two Crown Victorias still in service that have 185,000 miles on them. They have retained \$26,000.00 from tow lot funds, but will need additional funding. He is concerned about the safety of the officers in the older vehicles and would like them in new equipment soon.

On motion of Judge Roberts, seconded by Esq. Mitchell, with Fiscal Court having concurred, to supply the Sheriff's Office with additional funding for the purchase of two new Ford Explorers totaling \$30,000.00.

Vote: Unanimous for—motion carried.

SPEAKER
ANIMAL SHELTER

Sharon Knight asked Fiscal Court who to contact when the Animal Shelter receives calls regarding dead animals. Assistant County Attorney Rob Flaherty stated that it depends on the location of where the animal is located. Sharon also expressed her concerns on the renovations coming to the Animal Shelter. She is afraid the cleaning of the rotted wood will not suffice, and wants to know if there is a warranty regarding the renovations. Magistrate Mitchell stated that he does believe there is a warranty, but unsure of the terms.

CODE ENFORCEMENT
REFUND POLICY

Director Jim Bozeman spoke to Fiscal Court about needing a Refund Policy implemented within the Code Enforcement Department. He stated that they are losing money when individuals back out of projects and they have already spent money and time to work on the project. He would like to recover their cost when refunding a customer when they back out of a project.

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, to implement the Refund Policy that Director Jim Bozeman has presented for the Code Enforcement Office.

Vote: Unanimous for—motion carried.

KRONAS INVOICE

This item was moved to the next Fiscal Court meeting on July 3, 2018.

ADJOURNMENT

There being no further business, on motion of Esq. Lawson, seconded by Esq. Mitchell, and following a unanimous vote, the meeting adjourned at 10:37 a.m.



Bullitt County Judge/Executive
Approved by Fiscal Court:
July 3, 2018

Minutes prepared & submitted by:



Samantha Shaner, Deputy Clerk