

SPECIAL SESSION BULLITT COUNTY FISCAL COURT
HELD ON TUESDAY JANUARY 29, 2018, AT 9:30 A.M.
PRESENT:

HON. MELANIE J ROBERTS, BULLITT COUNTY JUDGE/EXECUTIVE, PRESIDING
AND MAGISTRATES: Dennis Mitchell, Gary Lawson
BULLITT COUNTY ATTORNEY: John W. Woodridge DEPUTY CLERK: Samantha Shaner

Judge Roberts called the meeting to order at 9:30 a.m. and welcomed everyone. Magistrates Mitchell and Lawson were present.

SHERIFF'S BUDGET
2018

Sheriff Greenwell presented the 2018 Sheriff's Budget to Fiscal Court. There was discussion held amongst Sheriff Greenwell, the Magistrates, County Attorney John Woodridge, and Judge Roberts.

On motion of Esq. Mitchell, seconded by Esq. Lawson, with Fiscal Court having concurred, to approve the 2018 Sheriff's Office Budget.

Vote: Unanimous for—motion carried.

Judge Roberts thanked the Sheriff and the Sheriff's Office for working effectively and efficiently. Magistrate Mitchell also thanked Sheriff Greenwell and Bookkeeper Myrtle French for everything they do. Magistrate Lawson acknowledged that Sheriff Greenwell took on a overtaking, but got everything straightened out effectively.

GENERAL TERM ORDER

County of Bullitt Date 1/29/2018
Order Authorizing Expenditures
Office of Sheriff Calendar Year 2018

Comes Donnie Tinnell, in person and writing filed, in accordance

with KRS 64.345, requesting the authorization of expenditures for his/her office for the calendar year 2018.

Whereas, the receipts, to the 75% account, of the office of the Sheriff for the calendar year 2016 were \$ 4,458,458.53, and for the calendar year 2017 were \$ 4,763,749.22, and, whereas, I estimate the receipts for the calendar year 2018 to be \$ 5,247,800.00

Estimated Receipts Calendar Year 2018 \$ 5,247,800.00
Surplus or (Deficit) December 31, 2017 \$ 17,811.28
Estimated Funds Available Calendar Year 2018, \$ 5,265,611.28

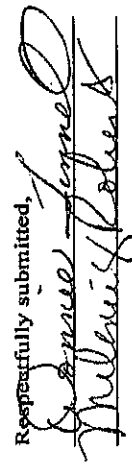
It is hereby moved that the Sheriff be allowed to expend the total sum of \$ 5,265,611.28 for the operation of the office during the calendar year 2018.

It is hereby further requested that this total sum of \$ 5,265,611.28 be allocated as follows:

Salaries and Employer's Share of F.I.C.A Retirement & Insurance	\$ <u>4,612,800.00</u>
Regular Office Expenses	\$ <u>397,811.28</u>
Equipment	\$ <u>255,000.00</u>
Total	\$ <u>5,265,611.28</u>

The Sheriff further requests, that with the amount of \$ 4,612,800.00 requested for salaries, F.I.C.A., Retirement and Insurance that he/she be allowed to employ deputies of this request with the understanding that all deputies will serve at the pleasure of the said Sheriff with the Sheriff having full power of substitution from time to time as he may see fit.

APPROVED AND ORDERED BY:

Respectfully submitted,

Dennis Mitchell

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2018
Ballist County Sheriff

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1	Column 2	Column 3	Column 4	Column 5
	2018	2018 YTD Account Cumulative Actual	Account END OF ACCOUNT	Account END OF ACCOUNT	
1. Receipts YTD	\$5,312,500.00				
2. Total Disbursements YTD	\$5,247,800.00				
3. Book Balance/Excess Fees	\$64,700.00				
4. Bank Statement Balance		\$0.00			
5. Plus Deposits in Transit		\$0.00			
6. Less Outstanding Checks		\$0.00			
7. Other		\$0.00			
8. Reconciled Bank Balance		\$0.00			
9. Accounts Receivable as of 12/31					
10. Unpaid Obligations as of 12/31					
11. Excess Fees					

This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate, submit it to the fiscal agent for review. The quarterly report is submitted to the fiscal agent by the 15th day following approval of the budget. The quarterly report is submitted to the fiscal agent by the 15th day following approval of the budget. The quarterly report is submitted to the fiscal agent by the 15th day following approval of the budget. The quarterly report is submitted to the fiscal agent by the 15th day following approval of the budget. The quarterly report is submitted to the fiscal agent by the 15th day following approval of the budget.

Approved by the fiscal agent on the 29th day of January, 2018.
Melvin Robert
County Judge/Executive Date: 1/29/2018

To the best of my knowledge the information reported herein for the budget/quarter ended is accurate and complete.
Gene W. Leavelle
Signature of County Sheriff Date: 1/29/2018

Part Two Receipts	Budget 2018	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD
1. Federal Grants						
2. Merch Grant						
3. State - KLEEF	\$180,000.00					
4. Receipts YTD						
5. Finance and Administration Cb.	\$39,000.00					
6. 2911 SALARIES	\$315,000.00					
7. 811 S & MED	\$42,000.00					
811 CHS	\$100,000.00					
EM/HEALTH INS	\$105,000.00					
Sheriff Security Services	\$180,000.00					
9. ELECTION COMMISSION	\$800.00					
10. CHS REIMBURSEMENT	\$750,000.00					
11. Fiscal Court (see notes to report)	\$650,000.00					
SS REIMBURSEMENT	\$170,000.00					
DARE	\$25,000.00					
INS REIMBURSEMENT	\$655,000.00					
12. County Clerk (Independent fund)	\$80,000.00					
13. Commissions on Taxes Collected	\$1,150,000.00					
Sheriff's FDS	\$120,000.00					
14. Commissions on Texas School	\$800,000.00					
15. Auto Inspections	\$22,000.00					
16. Accident Police Reports	\$11,000.00					
17. Serving Papers	\$140,000.00					
18. CDW	\$44,000.00					
CCDW PROPOS	\$5,000.00					
19. Other to MISC	\$75,000.00					
Traffic Court	\$1,500.00					
School incident officer	\$55,000.00					
20. Transport prisoners	\$60,000.00					
21. Interest Earned	\$500.00					
22. Total Revenues	\$5,662,500.00					
23. Petty Cash						
24. Borrowed Money						
25. LESS 25% MONEY	(\$180,000.00)					
26. Bank Note						
27. Total Receipts (total lines 22 through 26)	\$5,482,500.00					

Part Three		Budget	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total
Disbursements		2018	5/31	6/30	9/30	12/31	YTD
Official Expenses							
1.	Personal Services						
2.	Director's Gross Salary	\$115,000.00					
3.	Director's Gross Salaries	\$2,700,000.00					
4.	Part Time Gross Salaries						
5.	Other Gross Salaries						
6.	Overtime Gross						
7.							
8.	Employee Benefits						
9.	Employer's Share Social Security	\$700,000.00					
10.	ERISA CECS	\$50,000.00					
11.	Employer's Share Ins. Disability	\$720,000.00					
12.	ERISA SALARIES	\$514,050.00					
13.	ERISA SS & MEDI	\$21,000.00					
14.	ERISA HEALTH INS	\$59,950.00					
15.	Employer Paid Health Ins.	\$438,000.00					
16.	Training fringe benefit (ERISA)	\$1,500.00					
17.	Contracted Services						
18.	Advertising	\$500.00					
19.	Vehicle maintenance and repair	\$65,000.00					
20.	Telephone	\$30,000.00					
21.	Computer hardware	\$69,000.00					
22.	Transport printer	\$10,000.00					
23.	Supplier and Material freight from other (Federal)						
24.	Office Materials and supplies	\$18,000.00					
25.	Uniforms	\$20,000.00					
26.	Gasoline	\$700,000.00					
27.	Travel equipment	\$40,000.00					
28.	School / Training Expense	\$5,000.00					
29.	Other Charges (See original entries, not applicable)						
30.	Insurance						
31.	Travel	\$3,000.00					
32.	Postage	\$20,000.00					
33.	Allowance on Personal Vehicle						
34.	Vehicle Expense						
35.	Auto	\$7,000.00					
36.	Janitor Expense	\$300.00					
37.	Interest Cash						
38.	Totals for Page	\$3,287,950.00					

Part Three		Budget	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total
Disbursements		2018	5/31	6/30	9/30	12/31	YTD
34.	Auto Expenses on Personal Vehicles						
35.	Gasoline						
36.	Maintenance and repair						
37.	Re Insurance						
38.	Depreciation						
39.							
40.	Debt Service (Interest on bonds, loans, purchase)						
41.	State Advancement						
42.	Notes						
43.	Interest						
44.							
45.	Capital Outlay (one-time purchase of tangible items lasting or more)						
46.	Office Equipment						
47.	Vehicles	\$150,000.00					
48.							
49.							
50.	Total Official Expenses	\$5,247,900.00					
For entries that the paid pay fees to county prior to December 31, or amounts over 70,000 in population, show payments on appropriate line below.							
51.	Payments to County Treasurer						
52.	Payments to State Treasurer						
53.	Total Disbursements (total lines 30, 31, and 50)	\$5,247,900.00					

Copy the figures above on line 33 to the Budget Information to the Treasury on page 1, column 1, line 2. Copy the figures above on line 23 to the Total YTD column on page 1, column 2, line 2. Copy the figures above on line 23 to the Disbursements line.

Part Four - Liabilities Outstanding

Multi-Year Issues	Issue	Issue	Totals
Where Budgeted	Auto Purchase	Auto Purchase	
Description	Car Lease	Car Lease	
Term (# of Years)	4	3	
Current Interest Rate	5.20%	6.00%	
Issue Date	7/2/2019	5/17/2016	
Total Principal Amount	\$328,608.72	\$125,870.88	
Total Interest Amount	\$25,393.56	\$7,401.45	
Total Issue	\$354,002.28	\$133,272.33	
Principal Balance Remaining	\$88,500.57	\$88,848.22	
Interest Balance Remaining	\$4,375.09	\$7,401.45	
Less Reserve Earnings			
Net Outstanding	\$88,500.57	\$88,848.22	
Next Payment Date	7/1/2018	5/17/2017	
Next Payment Amount	\$88,500.57	\$44,424.11	
Final Payment Date	7/1/2018	5/17/2018	
Short-Term Liabilities	Issue	Issue	
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Total Outstanding Debt			

Comments:

ADJOURNMENT

There being no further business, on motion of Esq. Mitchell, seconded by Esq. Lawson, and following a unanimous vote, the meeting adjourned at 9:45 a.m.

Minutes prepared & submitted by:

Samantha Shaner
Samantha Shaner, Deputy Clerk

Melinda Robert
Bullitt County Judge/Executive
Approved by Fiscal Court:
January 16, 2018